

## Floor Pro Flow — 17-Point Flooring Contract Checklist

### Identification

- 1. Parties — legal contractor entity & customer name
- 2. Job site address
- 3. Contract date & expected start / completion dates

### Scope & materials

- 4. Detailed scope of work, room by room
- 5. Material brand, model, SKU, color, finish
- 6. Waste factor disclosure (e.g. 10–15%)
- 7. Acclimation period & responsibility
- 8. Moisture readings recorded (subfloor & material)
- 9. Expansion gap disclosure for hardwood / laminate

### Money & change

- 10. Total price & itemized breakdown
- 11. Payment schedule (deposit / progress / final)
- 12. Change order procedure (written, signed, priced)
- 13. Late payment terms

### Risk & warranty

- 14. Workmanship warranty length & scope
- 15. Manufacturer warranty pass-through
- 16. Lien waiver language (conditional / unconditional)
- 17. Insurance certificate & licensing details

Floor Pro Flow's contract template engine auto-fills these 17 fields from the estimate and customer record, then sends a branded PDF for e-signature. Visit [floorproflow.com](https://floorproflow.com).